



Middle Barton Primary School

Safeguarding Protocols for Remote Learning

Safeguarding is our highest priority at Middle Barton School and with Home Learning, we understand that our responsibility for keeping our children safe whilst online is of the utmost importance. As part of our home learning offer, we provide the following guidance.

- **It is understood that by allowing children to join meetings, parental responsibility has permitted this and that all agreements and protocols will be followed.**
- The majority of meetings will be for the whole class. Where 1:1 meetings are to be conducted, for adults hearing readers, the lesson will be recorded and the video retained in a central drive by SLT until the data protection policy details its secure deletion.
- Staff and children must wear suitable clothing, as should anyone else in the household.
- Any devices and computers used should be in appropriate areas.
- Where possible, a neutral background should be used. Google backgrounds are absolutely fine, as long as they are not changed during Meets when children should be concentrating.
- Live classes will be kept to a reasonable length of time, depending on the age of the children.
- Meet links will only be visible to children for the duration of the timetabled live sessions.
- Staff will ensure that all children 'leave' Meets before leaving themselves.
- Language must be appropriate, including any family members in the background.
- The code of conduct policy will be followed by all staff members at all times.
- Adults will mute any pupils that are behaving in an unacceptable way and as an extreme measure they will be removed from the meeting and the parents and SLT will be contacted.
- Please encourage children to get into the habit of muting when they join a Meet and only unmute when requested to do so.
- SLT will join meetings throughout the day for monitoring purposes as well as observing written content on 'classroom streams'.