

MIDDLE BARTON SCHOOL 27 Church Lane, Middle Barton, Chipping Norton, Oxfordshire, OX7 7BX Tel: 01869 340522 <u>office@middlebartonschool.org</u> <u>www.middlebartonschool.org</u> Headteacher: Kim Griffin



# Breakfast Club – Wraparound Care 24/25

#### Breakfast Club

Breakfast Club starts at 7.15am and runs in the school hall. Entry to the club is via the gate in the staff car park next to the garage. Please use the doorbell to gain entry. At 8:30am children are taken by the club staff to the playground for the opportunity to join in the morning run before being handed over to their class teachers at 8.40am.

Children will be offered breakfast during this session to include cereal, toast, fruit juice and yoghurt with themed days and events throughout the year.

## Staffing

The club is staffed by our own employees, Andrea McStocker and Becky Bishop.

## Admissions

Application for a place in Breakfast Club must be made via the school office: office@middlebartonschool.org. Places can be booked for a half term block for specific day(s). Emergency places can be booked on the day by calling 01869 340522, option 4, from 7.15am.

## Charging

Sessions are charged at £7.00 per child (£6.50 for additional siblings).

Pupil Premium pupils: No charge - please contact the office to book your child a place.

## **Booking sessions**

Bookings are managed on the ParentPay system, using the Clubs module. Parents are responsible for booking their children's sessions in advance and these are paid for at the time of booking, or can be settled with Childcare vouchers or Tax Free Childcare (please contact Mrs Walker to arrange the set-up of these schemes: <a href="mailto:vwalker@middlebartonschool.org">wwalker@middlebartonschool.org</a> ). Ad hoc and emergency bookings can be made if there is space available; please give as much notice as possible and we will try our best to accommodate you. The same terms and conditions for absence will apply to ad hoc bookings as for regular bookings.

#### **Absence and Refunds**

No refunds will be issued if your child is absent from school and, whilst you are welcome to drop off your child at any time during the session, this will not reduce the fees charged.

Cancellations made less than 48 hours in advance will result in full charges, except in extenuating circumstances at the discretion of the headteacher. Please email <u>office@middlebartonschool.org</u> to cancel or amend bookings with as much notice as possible. If the club is forced to close because of circumstances beyond our control, (e.g. school closure due to floods or snow) we will refund fees for affected sessions.

A notice period of 30 days is required if you wish to withdraw your child from Breakfast Club or After School Club. Children in Year 6 will automatically be withdrawn at the end of the summer term.